

# COMMUNITY COMMITTEE ENGAGEMENT PLAN

## TOPIC : DISTRICT CENTRE SUSTAINABILITY

<b>Consultation Period</b>	July 2014 – October 2014	
<b>Summary of topic</b>	The topic focuses on the three main district centres in each ward - Armley Town Street, Kirkstall Road and Bramley shopping centre. The discussion at the Community Committee will focus on the Local Authority's role in promoting sustainable district centres and establish key lines of enquiry to take forward for consultation with the community and action.	
<b>Stakeholders</b>	Stakeholders are individuals or organisations who have a direct interest in the topic	
<b>Community</b>	<b>Local Authority &amp; Public Sector</b>	<b>Third Sector</b>
Local residents	Planning services	Barca Leeds
Local retailers	Environmental services	Neighbourhood Networks
Local businesses	Employment and skills	Bramley Baths
Commercial landlords	City development (major projects)	Kirkstall In Bloom
	Strategic asset management	Bramley Carnival
	Clinical Commissioning Group	Kirkstall Festival
	Police	Armley Fun Day Cttee
	LCC Community Safety	
	Markets	
	Highways	
<b>Proposed consultation activity (Who will be consulted &amp; how)</b>		
<b>Activity</b>	<b>Method</b>	<b>Lead organisation</b>
Themed forums	Invites speakers around the key lines of enquiry	Area Support Team
Shoppers survey	Filmed vox pops or questionnaire	Area Support Team
Business survey	Filmed vox pops, questionnaire	Area Support Team
Agenda item on resident group meetings	Ask existing groups to consider the key lines of enquiry at their meetings	Housing Leeds
Scribble board at community buildings	Ask leisure centres / housing offices to host a poster or display board for a week for customers to leave comments on	Bramley Baths, Kirkstall Leisure Centre, Armley Leisure Centre, Armley Hub, Bramley Housing Office
Online survey	Open a survey online around the key lines of enquiry and promote widely	Area Support Team
<b>Other potential consultation activity</b>		
<b>Activity</b>	<b>Method</b>	<b>Resources required</b>
Social media discussion	Use the community committee's facebook / twitter page to host a discussion on the key lines of enquiry	Facebook and twitter accounts would need to be set up and promoted
Business forums	Invite local businesses to a meeting to discuss the district centre and key lines of enquiry	Engaging with businesses in this way has proved difficult in the past and will need time dedicated to making them a success.
Front line worker feedback	Ask front line staff e.g. street cleansing team, environmental enforcement officers, planners, environmental health officers to provide feedback from their own experience and residents / businesses	Will take some time away from normal duties to complete this exercise